

Heritage Key Villas Association, Inc.

Kissimmee, FL

MINUTES OF BOARD OF DIRECTORS MEETING

September 20, 2023

5:00pm

Those present at the meeting: Mark Young, Dan Hibma, Dan Curtis, Jennifer Gonzalez

1. Mark Young called the meeting to order.
2. Proof of notice of the meeting was given and a quorum was established.
3. The June 2023 minutes were reviewed, Dan Curtis made a motion to receive the minutes, and Dan Hibma seconded it.
4. Mark Young asked if anyone had any questions regarding the up-to date financials up to the point of the meeting – no questions.

UNFINISHED BUSINESS

- Unfinished business was reviewed via the last meeting minutes.

NEW BUSINESS

- Jennifer notified the Board about the phase one irrigation project being completed. Larry Evans Underground has provided a new map of irrigation zones for reference.
- The Board was presented with tree trimming quotes for the yearly tree maintenance. The board approved to continue yearly tree maintenance, palms will be cleaned up, and other trees around buildings will be addressed by both maintenance as well as the tree trimmers to save cost.
- Bids for mulching were presented and the goal is to have this completed by the end of the budget year. The Board has decided to remain on a every other year mulching schedule.
- Gutter cleaning has been completed, and The Board was notified that maintenance will keep up with inspections monthly for clean out if necessary.

ADJOURNMENT Dan Hibma made a motion to adjourn, and Jennifer Gonzalez seconded it, as Dan Curtis lost connection to the conference and the meeting was ended.