

HOA August 13, 2018, at 5:00pm
BOARD MEETING
AGENDA

- Meeting call to order
- Proof of notice of the meeting given
- Establish a quorum (3 of the 5 board members need to be present, or via phone conferencing)
- Review & Approve May 2018 Board of Directors Meeting Minutes
- Financial review

- Discussion of Old Business:
 - Dan Curtis discussed adding “no parking” to a few spaces by the mailboxes in order to stop vehicles from blocking these areas for long-term parking.
 - The state of landscaping by 2072 HKB was discussed regarding the owner’s concern. Grass seed and other variables are being looked into, however new landscaping is taking place around the owners building.
 - Owners of 2031 Piedmont Ln. reported a frequent banging noise coming from the roof on their home. Mike Nadeau was contacted by the HOA office to look into the matter further and repairs are currently in progress.
 - Phase 1 painting was finalized, and work is set to begin before the end of 2018.
 - Unit behind on HOA dues as previously discussed – Home owners paid past due balance, however payments after have bounced and account is past due again, however less than 3 months at this time. Owners did make contact to make online payment arrangements with the HOA office.

- Discussion of New Business:
 - Shane Wood has requested to look at the current HOA rules and regulations with the Board to see if they need to be updated to reflect the community being residential and not vacation.
 - Olivia Missigman has resigned as the office assistant due to the upcoming birth of her second child. She has done a fantastic job for Jennifer and for the community and will be missed. Amanda Cronenwett has taken over as Olivia’s replacement.

- A few private owners, as well as private property manager for some home owners has requested the Board be aware of an issue with rain water flooding under the front doors and causing water to pool in the front area, some going all the way to the kitchen island. The request is for the HOA to look into this for repairs to the doors.
- HOA office hours have changed to Monday – Friday, 11am to 6pm, and closed Saturday and Sunday.

- Any other new business
- Adjournment