HERITAGE KEY VILLAS HOMEOWNERS ASSOCIATION 2089 HERITAGE KEY BLVD KISSIMMEE, FL 34744 OFFICE (407) 846-4614 FAX (407) 846-0941 jgonzalez@heritagekey.com

## NOTICE OF BOARD OF DIRECTORS MEETING

November 12, 2018

Dear Homeowner-HOA member:

The quarterly Board Meeting for the HERITAGE KEY VILLAS HOMEOWNERS ASSOCIATION is scheduled for December 10, 2018, at 5:00pm (eastern time). The meeting will be held at the Heritage Key Villas Clubhouse, 2089 Heritage Key Blvd., Kissimmee, FL. 34744.

The agenda for the meeting will be as follows:

- I. Call to Order
- II. Establish Quorum
- III. Approve August 2018 Board of Directors Meeting Minutes
- IV. Financial Review of the Community
- V. Discussion -Old & New Business
- VI. Adjournment

## PLEASE REMEMBER THAT THE MINUTES TO THE MEETING WILL BE POSTED ON THE WEBSITE www.heritagekeyassociation.com

Should you have any questions or if we may be of assistance to you regarding the meeting, please contact us at (407) 846-4614.

Sincerely,

Heritage Key Association, Inc.